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SEP 9 1954

MEMORANDUM FOR: Chief, Administrative Staff, IO
 FROM : Chief, Supply Division
 SUBJECT : Logistics Regulatory Issuances

1. Listed below is an outline of Supply Division Regulatory Issuances in process and proposed for the fiscal year 1955.

NUMBER	SUBJECT	ESTIMATED DATE OF SUB. TO RCS	COMMENTS	
25X1	General Concepts and Policies		Revised draft submitted to RCS	25X1
	Supply Economy	November 1954	To replace existing Notice	
			New issuance	25X1
	Supply Economy	November 1954	New issuance	
	Accountability and Responsibility		Revised draft submitted to RCS	
	Accounting		Revised draft submitted to RCS	
	Accounting		Change 1 submitted to RCS on 1 July 1954	
	Property Accounting for Headquarters Controlled Projects	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.	

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25X1

NUMBER	SUBJECT	ESTIMATED DATE OF SUB. TO RCS	COMMENTS
	Catalog		Revised draft submitted to RCS.
	Property Standardization	June 1955	To establish property standards for Headquarters and Depots. To replace existing Notices <input type="text"/> and <input type="text"/> New issuance. ✓
	Property Standardization	June 1955	New issuance.
	Stock Levels		Revised draft submitted to RCS.
	Requirements Forecast	March 1955	Regulation to give policy, Handbook to outline procedure.
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	Requisitioning		Submitted to RCS 1 July 1954
	Preparation and Submission of Requisitions		Submitted to RCS 1 July 1954
	Common Usage Items and Hand Tools		Cancellation OK'd by CIB to RCS 9 Sept 54

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NUMBER	SUBJECT	ESTIMATED DATE OF SUB. TO RCS	COMMENTS
	Administrative Building Supply Offices	January 1955	Their use by Headquarters personnel.
	Distribution and Transfer of Property		Revised draft submitted to RCS.
	Issue, Use and Loan of Property		Revised draft submitted to RCS.
	Executive Furniture <i>Furnishings for Quarters</i> <i>Regulated Items</i> <i>Issue and Use of</i> → <i>Recst#</i> Material Disposition	November 1954 <i>Nov 54</i> <i>Nov 54</i> <i>re categories</i>	Policy as to who is entitled to executive furniture and to establish specific allow- ance of executive furniture <i>general items & off having tech resp.</i> Revised draft submitted to RCS.
	Material Disposition	October 1954	Change No. 1 will be submitted after publication of basic Regulation.
	Material Disposition	<i>October 1954</i>	Change No. 1 regarding para- graph 3a and 5b submitted to RCS 1 July 1954.
	Replacement Standards for Administrative Equipment	January 1955	Establishment of replacement factors.
	Replacement Standards for Administrative Equipment	January 1955	Establishment of replacement factors.
	Boards of Survey		Revised draft submitted to RCS.

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<u>NUMBER</u>	<u>SUBJECT</u>	<u>ESTIMATED DATE OF SUB. TO RGS</u>	<u>COMMENTS</u>
	Boards of Survey		Change 1, required, see ✓ Security Office comments on
	<i>Liquid Typhoonite Exp. Cleaner</i>		
	Material Caching	October 1954	To establish policy on development, coordination, and implementation of caching programs.
	Material Caching	October 1954	To establish policy on development, coordination, and implementation of caching programs.
	Preservation of Material for Caching	June 1955	The establishment of standards for preservation of materials for caching.
	Preservation of Material for Caching	June 1955	The establishment of standards for preservation of materials for caching.
	Property Passes	January 1955	Establish policy and authority for issuance of temporary and permanent passes.
	Field Supply Procedure	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.
	Detached Station Field Supply Procedure	November 1954	Handbook has been distributed to interested elements for working level comments and/or concurrences.

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NUMBER

SUBJECT

ESTIMATED DATE
OF SUB. TO RCS

COMMENTS

☐ Station
Supply Procedure

March 1955

For ☐ stations other
than Logistics.

25X1

Storage and Issue of
Hazardous Material

June 1955

To cover ordnance and TSS
items.

Storage and Issue of
Hazardous Material

June 1955

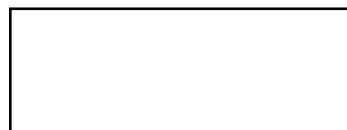
To cover ordnance and TSS
items.

Storage Space Report

November 1955

To record total space
available and in use.

2. In addition, all regulations and handbooks, once published, will be reviewed twice annually for the purpose of making changes dictated by experience, new developments, etc. During FY 1955, this review will include all presently published regulations and handbooks.



25X1A9A

LC/SD/CS:LBD:adeg (9 Sept. 1954)

Distribution:

- 1 - Supply Division
- 1 - Control Staff

Furnishings for Quarters?

Agency ~~Supply~~

*Furnishings for Arg Quarters (will proceed this
Supply ☐ new aspects)*

for Agency Quarters (new issuance)

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